

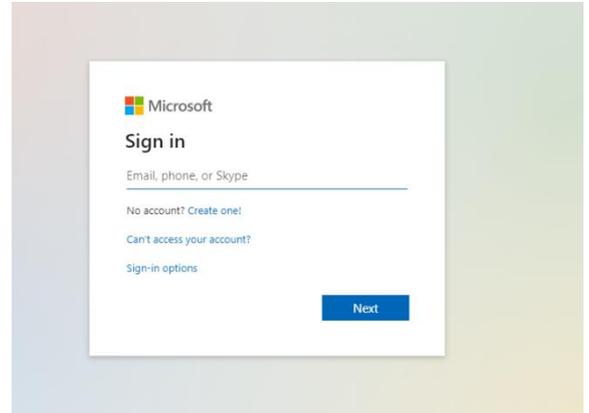


How to access Microsoft Teams for Pupils

You can access Teams through either the free Microsoft Teams app or via Google Chrome browser (link on website.)

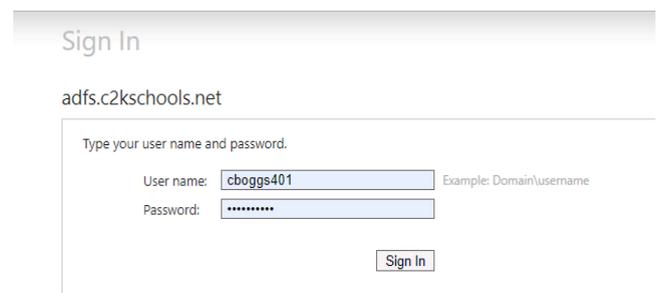
1. When at the 'Sign in' page, sign in using your school login, e.g. name123@c2ken.net (Ensure the address is en.net.)

(If you have forgotten your username or password, email Mrs Boggs cboggs401@c2kni.net)

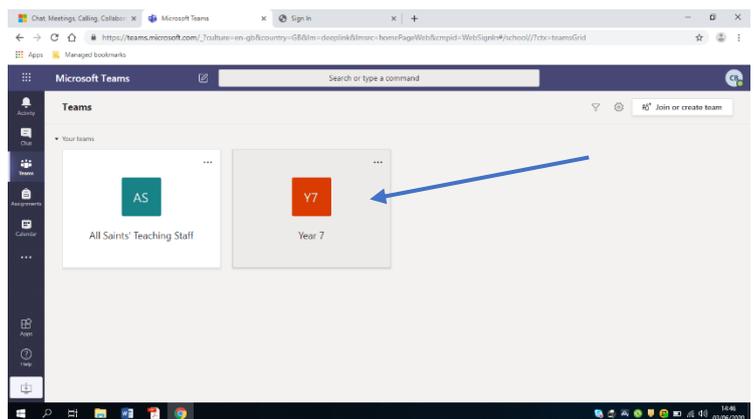


2. Enter your **FULL** school username and password here and sign in.

E.g. **name123@c2ken.net** and password.



3. When in Teams, click on the Year 7 tab. This will take you into the P7 area.



You will need to ensure that you are accessing the address in a Google Chrome browser and not Internet Explorer as Explorer will not support Microsoft Teams.